

Erving Public Library Annual Report

2016 Highlights

February 2016 –The Feasibility Committee narrowed the choices for library design, proposing a one-story building based on the approved Building Program Statement to be built on Erving town property abutting the Erving Elementary School and the Erving Senior Center. The Committee considered five exterior designs and approved a preliminary schematic design.

April 2016 - A Public Informational Meeting was held at the Erving Senior/Community Center and attended by the Committee and approximately 20 citizens.

May 2, 2016 - The Town of Erving held an Annual Town Meeting on May 2, 2016. Three votes pertaining to library construction were unanimously approved. Certified copies of the votes are attached to this report.

1. Trustees have the authority to apply, accept and expend any state grants for construction.
2. Trustees were authorized to accept the schematic design for the new library on the land located at 34 Northfield Road.
3. Town appropriated \$30,000 for potential new building. (\$25, 000 was appropriated at 2015 TM)

June 2016 – The Feasibility Committee is disbanded and the Board of Selectmen and Board of Trustees advertise for Building Committee participation. A “charge” is drafted and approved:

The Library Building Committee is charged with all development and design aspects, the grant application process, and the cost analysis associated with a potential new library for the Town of Erving. The design aspects will include all interior and exterior components of the potential building for the designated property. The Building Committee will work closely with the Library Director, the Town's OPM (owner's project manager) and the architect, as well as the Massachusetts Board of Library Commissioners (MBLC) throughout the entire process. Should MBLC grant funding be awarded in July 2017 and the Town vote to approve the unfunded portion of the project on or before December 2017, the committee members should anticipate a commitment of no less than four (4) years in order to see the project through it's grand opening and satisfactory completion of the punch list.

July 2016 – At a joint meeting of the Library Board of Trustees and the Board of Selectmen, the following Building Committee is appointed.

Marcia Bernard, Librarian, Jacquelyn Boyden, Town Assistant Assessor, Sara Campbell, Consulting Civil Engineer, Rebecca Hubbard, EPL Friends President, Peter “Rupert” Roy-Clark, Trustee and Supervisor, UMass Amherst Physical Plant, Deb Smith, Planning Board, Charles Zilinski, Telecommunication Technician/ Electrical Apprentice. Cynthia Roy-Clark, student, who will serve as an ex-officio member. Dennis Wonsey, Elaine Stafford and Michele Turner served on the Feasibility Committee, but chose not to continue onto the Building Committee.

The Library Building Committee will be assisted by William Bembury, Board of Selectmen, liaison to this Committee, Mackensy Bailey, Erving Library Trustee Chairperson. Barbara Friedman, MLIS, Library Director is a non-voting member of the Committee, Daniel Pallotta, P3, Inc., is Erving's OPM (Owner's Project Manager), Phil O'Brien, LEED AP Principal, and Stewart Roberts, AIA Principal, architects with Johnson/Roberts Associates.

Ten Year Comparison - FY 2016 vs. FY 2006

	FY2006	FY 2016	FY2006 vs. 2016 (FY17)
Hours Open	21	24	13 % increase
Staff Hours	30	32	6% increase
Visits to the Library	4651	6447	38% increase
Physical Items on Shelves	7040	10566	50% increase
Circulation			
At the Erving Library Desk	7843	14722	87% increase
Digital Downloads	0	1106	100 % increase
Erving items circulated at other library desks	0	2777	100 % increase
All Circulation	7843	18605	137% increase

Statistics do not include Erving residents use at other libraries or downloads of digital books, audiobooks, and videos from Boston Public Library

Circulation at the Erving Public Library is ever-changing. Ten years ago a significant amount of VHS tapes and audio cassette tapes were still in demand. Those older formats are now gone and demand for digital downloads increases.

Value of Items Circulated in FY 2016 = \$297,934 (Does not include digital resources)

\$	Items received from other libraries	\$74,991
\$	Items sent to other libraries	\$59,389
\$	Erving Items over the Erving circulation desk	\$163,554

*Calculated by the Central/Western Massachusetts Automated Resource Sharing (C/W MARS)

Current # of Erving residents holding a Library card = 876

Library cards are free, available to residents 6 years and older and can be used at any C/W MARS library in Central and Western Massachusetts. Erving residents may also apply for an *ecard* from the Boston Public Library at <http://www.bpl.org> or for a regular card by appearing in person with proof of Massachusetts residency.

Visits to the Library = Annual Attendance = Visits to Library during FY16 = 6447

Programs during calendar year 2016

Craft programs and special events are sponsored by the Friends of the Library. The 2016 programs included a visit from a Therapy Mini-Horse and Dog with a story by Colleen Campbell, Cooking Demonstrations by Paul Moe and Barbara Friedman, Knitting with Sara Campbell, Pumpkin Decorating at the Fall Festival, Lego and Little Bit Sessions led by Jean Daley, and a variety of crafts taught by Maggie Fidanza.

The Friends of the Library with the support of the Erving Recreation Department offered a free concert, Beatles for Sale, a Beatles Tribute Band, held at the Erving Elementary School.

Programs offered through Erving Cultural Council Funding included: An Evening of Sinatra with Rob Fletcher and Laura Herbert. Animal World Experience featuring live animals, a history lecture by Sara Campbell, a Pastel Painting Workshop by Greg Maichack and two story hours arranged by the Community Network for Children featuring Silly Spooky Stories with Jennifer Couturier and Story & Song lead by Ruthanne Paulson.

The Museum of Science Boston funded Supercold, one of their traveling programs.

Programs funded through the regular budget included Halloween Open House, Archery Day, Ukulele Lessons with Julie Stepanek, Lego Days, the Hitchcock Center programs lead by science educators and the end-of-summer party celebrating summer readers.

Programs offered in cooperation with the Erving Elementary School included the annual first-grade first library card visit and several kindergarten visits. The Library also offers resources for the Extreme Reading Program. Librarians Barbara Friedman and Jane Urban of Erving Elementary School meet on a regular basis to share resources.

Volunteers

The Library Staff is assisted by many residents that offer countless hours of volunteerism. Here we recognize those who consistently donate their time to making the Library a great place to be.

Library Trustees

*Mackensy Bailey, Chairperson
Rupert Roy-Clark, Secretary
Holly Fitzpatrick, Trustee-at-Large*

Senior Worker

*Annabelle Lucas
with assistance from her dog Daisy
And our newest volunteer, Phyllis Stone*

The 2016 Monthly Craft Leaders

Maggie Fidanza and Katie Stetson

The 2016 Friends of the Library Officers

*Rebecca Hubbard, President
Arlene Wonsey, Treasurer
Katie Stetson, Secretary*

The Library is directed by Barbara Friedman, with the assistance of Jean Daley. This summer we were very grateful to our substitute staff: Geri Manning, Judy Hall, and Shirley Keech.

The 2016 Annual Report was prepared by the Library Director, Barbara Friedman, on behalf of the Library Trustees.